



# Cleanup Supplies Lending Library

If you are planning a cleanup event and would like to use our supplies, call or email us to borrow these items at no charge (though donations are always accepted!):

- **Pickers**
- **5-gallon buckets**
- **Durable, reusable gloves**
- **Repurposed large bags, to be used in place of trash bags**
- **Sharps containers**
- **Magnet sticks for nails**
- **Bright Safety-vests**
- **Chalkboard sign**

All borrowers agree to:

- ✓ Pick up, check out, and return items clean and in the condition you received them.
- ✓ Return items on the scheduled day. We have many groups who use the limited supplies and need to make sure we have items returned on time for the next group. If you are unable to meet your scheduled drop off date call us immediately.
- ✓ Inform us of damage, or loss so that we may replenish our stock when possible. (We do not expect you to replace damaged items. However, if items are missing, we ask that you make some effort to locate and recover those items.)
- ✓ Wipe the inside of the containers with a clean, damp cloth before returning.
- ✓ Arrange to pick up all items **2** days before your event and return all borrowed items within **3** days after your event to be available for others in need of these supplies. Note: the office is closed Friday-Sunday. Please plan accordingly.
- ✓ **Call us at NEC at 822-6918 or email [nec@ournec.org](mailto:nec@ournec.org) to schedule with us**

Please fill out this form and sign and date it at pick-up time.

Group name: \_\_\_\_\_

Contact person #1 Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact person #2 Name : \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Event date: \_\_\_\_\_

Pick up date: \_\_\_\_\_

\_\_\_\_\_  
Staff Initials/date

Event location: \_\_\_\_\_

Return date: \_\_\_\_\_

\_\_\_\_\_  
Staff Initials/date

How many pickers? \_\_\_\_\_

# Returned \_\_\_\_\_

How many buckets? \_\_\_\_\_

# Returned \_\_\_\_\_

How many gloves? \_\_\_\_\_

# Returned \_\_\_\_\_

How many bags? \_\_\_\_\_

# Returned \_\_\_\_\_

How many sharpes containers? \_\_\_\_\_

# Returned \_\_\_\_\_

How many magnet sticks? \_\_\_\_\_

# Returned \_\_\_\_\_

How many safety vests? \_\_\_\_\_

# Returned \_\_\_\_\_

Chalk board sign? \_\_\_\_\_

# Returned \_\_\_\_\_

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*Borrower's signature*

*Date*

